



# Student

§ 16b Residence Act

Bachelor     Master     PhD     study preparation

Name \_\_\_\_\_ File number \_\_\_\_\_ Date \_\_\_\_\_

## Documents (only ONE SET is needed)

Missing

1) <a href="#">Application form</a> - completed and signed by you, <b>recent biometric passport photo must be glued</b> -	<input type="checkbox"/>
2) <b>Passport copies</b> - copies of the first two pages of your recent passport; <b>validity of passport: at least one year plus three months</b> -	<input type="checkbox"/>
3) <b>ID card copy</b>	<input type="checkbox"/>
4) <a href="#">Application declarations</a>	<input type="checkbox"/>
5) <b>Appointment confirmation</b> - printout from your e-mail confirmation -	<input type="checkbox"/>
6) <i>If applicable:</i> <b>Written explanation for past visa refusals</b>	<input type="checkbox"/>
7) <b>Curriculum Vitae</b>	<input type="checkbox"/>
8) <b>Letter of admission</b>	<input type="checkbox"/>
9) <b>Enrolment certificate</b> <input type="checkbox"/> mandatory if the semester has already started, together with a letter from the university confirming that you can join later in the semester <input type="checkbox"/> necessary if there is a given deadline for enrolment in your admission letter	<input type="checkbox"/>
10) <b>Confirmation of sufficient language skills in the language of instruction</b>	<input type="checkbox"/>
11) <b>Proof of sufficient financial means for living expenses</b> <input type="checkbox"/> blocked account (11,208 EUR for one year) <input type="checkbox"/> official obligation letter issued by an Alien's authority in Germany („Verpflichtungserklärung“) <input type="checkbox"/> scholarship award	<input type="checkbox"/>
12) <i>If applicable:</i> <b>proof of payment of tuition fees for the first year</b>	<input type="checkbox"/>
13) <b>Documentation of academic and professional career</b> <input type="checkbox"/> for Master students: previous bachelor degree <input type="checkbox"/> for Bachelor students and all other cases: any previous academic degrees (if applicable) AND high school diplomas <input type="checkbox"/> for all categories: any previous employment certificates (if applicable)	<input type="checkbox"/>
14) <b>Travel health insurance</b> - valid from intended date of travel -	<input type="checkbox"/>
15) <b>Others:</b>	<input type="checkbox"/>

**Visa Fee** - in the amount of 75 EUR, to be paid in PKR -

## Completeness of application

My application is  complete.  
 incomplete.

The documents indicated above are lacking and will be **submitted to the e-mail-address**  
[missing.documents@isla.diplo.de](mailto:missing.documents@isla.diplo.de) mentioning my file number in the subject line.

Date, Signature \_\_\_\_\_