



Botschaft
der Bundesrepublik Deutschland
Islamabad



Generalkonsulat
der Bundesrepublik Deutschland
Karachi

INFORMATION SHEET

for Notarization, Attestation/Certification of Documents and Signatures, Certificates

(October 2022)

The information in this information sheet is based on findings and assessments of the German Embassy Islamabad and the Consulate General Karachi at the time of writing. However, no guarantee can be given for the completeness and accuracy, in particular with regard to changes that have occurred in the meantime.

Please note the following areas of jurisdiction:

German Embassy Islamabad:

Punjab, Khyber-Pakhtunkhwa, FATA (Federally Administered Tribal Areas), Gilgit-Baltistan, AJK (Azad Jammu and Kashmir)

German Consulate General Karachi:

Provinces Sindh und Balochistan

Notarization

A notarization might be required for certain legal transactions.

In general, the German Embassy Islamabad and the German Consulate General Karachi are qualified to notarize documents. In most cases, notarizations are required in family affairs (Acknowledgement of Paternity, Approval of an acknowledgement of Paternity, Custody Declaration) and statutory declarations.

If you need a notarization, please contact the consular section in your jurisdiction:

German Embassy Islamabad: konsularreferat@isla.diplo.de

German Consulate General Karachi: info@kara.diplo.de

Attestation/Certification of Documents

Please notice

Fees are to be paid in cash in Pakistani Rupees (PKR) depending on the exchange rate.

A. Certifications of photocopies

We can certify copies as true copies of originals/certified copies (by German authority) upon presentation of the original/certified document. A copy of a non-authenticated document cannot be certified.

A fee of 22,92 EUR (approx. 6000 PKR depending on the exchange rate) is charged per document to be attested.

B. Certifications of signatures/manual signs

The person whose signature/manual sign is to be certified on a document has to appear in person and present their passport or other valid photograph identification. The consular officer will then witness their signature and certify it on the original document.

A fee of 79,57 EUR (approx. 19000 PKR depending on the exchange rate) is charged for certification in cases of personal matters (Name declaration etc.).

A fee of 56,43 EUR (approx. 15000 PKR depending on the exchange rate) is charged for certification in cases of all other matters (Power of Attorney etc.).

Please notice:

According to the German Money Laundering Act German Missions are no longer authorized to certify a signature or manual sign for bank account openings or credit card applications. Please contact your bank directly, if they send you forms to be certified by a German Mission or if they send you to a German Mission in order to verify your identity.

An exemption is possible for students who want to open a blocked account.

Certificates

The German Embassy Islamabad and the German Consulate General Karachi are qualified to issue certificates reporting facts and with verifiable content.

A minimum fee of 25 EUR (approx. 5000 PKR depending on the exchange rate) is charged per certificate. Fees can increase up to 300 EUR (approx. 60.000 PKR depending on the exchange rate) depending on the value of the legal transaction that needs to be certified.

- Life Certificates

Life Certificates sent from Germany can be attested by consular officers at all German Missions in Pakistan. Please come in person for the certification, along with your passport or other valid photograph identification.

The attestation of life certificates is free of charge.

Please note that the Embassy or Consulate General cannot send the certificates to Germany.

- Pension Certificates

Applications and information regarding your German pension can be found on the website of the German Pension Fund.

You are required to have your identity and signature on the application certified by a consular officer. Please come in person for the certification, along with your passport or other valid photograph identification. The certification is free of charge.

Please note that the Embassy or Consulate General cannot send the certificates to Germany.

- Blocked account Release

In order to prepare your consular certificate in order to release a blocked account, we need the following information and documents:

- a) If you have already applied for a visa and your application has been rejected, please present your letter of rejection.
- b) If you have applied for a visa and have withdrawn the application, we kindly ask you to present the return declaration and the confirmation from the embassy that the application has been successfully withdrawn.
- c) If you have not yet received an appointment to apply for a visa and have already cancelled the appointment, please present us the cancellation e-mail you received and your passport number.
- d) For the appointment, please have your passport, blocked account number, client-ID and address of your bank ready.
- e) A fee of 70,33 EUR (approx. 19.000 PKR depending on the exchange rate) is charged for a blocked account release letter.

Appointments

A. German Embassy Islamabad

At the German Embassy Islamabad, you need to make your appointments online. Please book your appointment via:

https://service2.diplo.de/rktermin/extern/choose_realmList.do?locationCode=isla&request_locale=en

B. German Consulate General Karachi

To make an appointment at German Consulate General Karachi please contact us via:

- Email: info@kara.diplo.de
- Phone: (0092 21) - 3587 3782 oder (0092 21) - 3582 1596.