



## Vocational Training

### Section 16a Residence Act

Name

File No.

Date

Documents (in the original and one set of copies)	Missing
0) <b>Printout of this checklist</b>	<input type="checkbox"/>
1) <b>Application form</b> ( <i>completed and signed by you, glued (not stapled) passport photo</i> )	<input type="checkbox"/>
2) <b>Passport copy</b> ( <i>copy of your recent passport's first three pages</i> )	<input type="checkbox"/>
3) <b>ID card copy</b> ( <i>copy of your recent ID card's frontside and backside</i> )	<input type="checkbox"/>
4) <b>Application declarations</b> ( <i>read and signed by you</i> )	<input type="checkbox"/>
5) <b>Printout of your appointment confirmation e-mail</b>	<input type="checkbox"/>
6) <b>Only if applicable: Written explanation for past visa refusals</b>	<input type="checkbox"/>
7) <b>Educational/academic/professional Curriculum Vitae</b>	<input type="checkbox"/>
8) <b>School diplomas</b> ( <i>attested by the competent Pakistani authority</i> )	<input type="checkbox"/>
9) <b>Vocational training contract</b> ( <i>signed by you and your employer, recognized by the German Chamber of Industry and Commerce joining date must be up to date</i> )	<input type="checkbox"/>
10) <b>Vocational training plan</b> <i>by your employer</i>	<input type="checkbox"/>
11) <b>Proof of sufficient German language proficiency (B1 CEFR)</b> ( <i>e.g. Goethe certificate</i> )	<input type="checkbox"/>
12) <b>Travel health insurance confirmation</b> ( <i>valid from intended travel date until begin of your regular German statutory/private health insurance</i> )	<input type="checkbox"/>
13) <b>Others:</b>	<input type="checkbox"/>

Visa Fee in the amount of 75 EUR, to be paid in PKR

#### Completeness of application

My application is ...

- ☐ complete.  
☐ incomplete.

The documents indicated above are lacking and will be submitted to the e-mail address [visainfo@isla.auswaertiges-amt.de](mailto:visainfo@isla.auswaertiges-amt.de) mentioning my file number in the e-mail's subject line.



Date, signature

Scan here to submit  
your missing documents