



Information sheet: National Visa

Visa for IT Specialists with 3 years of professional experience

Basic Information

- All documents must be submitted **twice**, sorted into two different sets in the order as mentioned in the checklist.
- Certificates, diplomas, etc. must be presented in the original and attested by the HEC. Your original documents will be returned to you once your application has been accepted.
- The visa must be approved by the Federal Employment Agency. The visa can only be issued when these approvals have been received. This may influence processing times.
- **Processing time is as a rule approx. 2 months**, but can take longer in individual cases.
- Flight reservations are not required to apply for a visa – please only book flights when you have received your visa.
- The German Embassy Islamabad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the Embassy to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

General Information on IT Specialists

As an **IT specialist with significant professional experience** (at least 3 years professional experience in the last 7 years), you can be issued with a residence permit to engage in skilled employment in jobs in the field of information and communications technology even without completing a university degree or vocational qualification if the gross annual wage is at least 52.560 €. As a rule, proof of German language skills at B1 level are required.

You can find out more about living and working in Germany at www.make-it-in-germany.com

Use the following checklist to make sure your application documents are complete. All listed documents have to be submitted in **two identical sets** in the requested form and order. **The documents needs to be submitted in A4, complete and not stapled.**



Visa application checklist – IT Specialist		
The following documents are to be submitted in full with every every set of documents		
		Missing:
1	Application Form , including recent (2 weeks) biometric passport pictures	
2	Declaration of employment , completed and signed by your employer. The necessary minimum wage is 52.560 € per annum (2022)	
3	Work Contract, signed by the applicant and the employer (please make sure that the starting date for the contract is up to date!)	
4	If applicable: Pre-Approval by the Federal Office of Employment	
5	Your Curriculum Vitae	
6	Proof of German Language Skills – at least at level B1	
7	Proof of professional experience in the IT sphere (at least three years in the last seven years)	
8	Proof of relevant theoretical knowledge (training courses or examinations)	
9	Passport copies: Copies of Page 1 and 2 of all your passports starting with the most recent one you want to travel on. If you lost a passport, please provide police certificate regarding the loss instead	
10	ID card copy	
11	Travel Health Insurance, validity: at least one month after intended travel date	
12	If applicable: Information about any previous visa refusals. If you have been refused a visa, please supply us with a written explanation and the refusal letter	
13	Applicants Declaration	
14	Declaration as per § 54 (2) S. 8 in combination with § 53 Residence Act	
15	Printout of the appointment confirmation e-mail; including the provided booking code (e.g. "isla_9729717")	
Fee		
	Visa fee of 75,- €. Payable in PKR.	