



Information sheet: National Visa

Specialty Cook

Basic Information

- All documents must be submitted **three times**, sorted into three different sets in the order as mentioned below
- Certificates, diplomas, etc. must be presented in the original and attested by the HEC. Your original documents will be returned to you once your application has been processed.
- The visa must be approved by the Federal Employment Agency. The visa can only be issued when these approvals have been received. This may influence processing times.
- As a chef, your work experience must be verified. This process may take around 5 months.
- **Processing time is as a rule ca. 6 months**, but can take longer in individual cases.
- Flight reservations are not required to apply for a visa – please only book when you have received your visa.
- The German Embassy Islamabad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the Embassy to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

General Information on specialty chefs

Specialty cooks can be issued with a residence permit to work on a full-time basis in specialty restaurants. They must be nationals of the country whose cuisine the restaurant offers. No nationals of other countries may work as a specialty cook in the specialty restaurant.

Use the following checklist to make sure your application documents are complete. All documents listed here are to be submitted in **three identical sets** in the requested form and order. **The documents needs to be submitted in A4, complete and not stapled.**

Information on the Lawyer Verification

To verify your work experience, your documents will be verified by a lawyer. Please submit the lawyer **verification fee of PKR 50.000, payable in cash and in 5000er** notes with your application.

**Visa application checklist – Specialty Cook**

The following documents are to be submitted in full with every set of documents.

		Missing:
1	Application Form , including recent (2 weeks) biometric passport picture	
2	Declaration of employment , completed and signed by your employer.	
3	Work Contract, signed by the applicant and the employer	
4	If applicable: Pre-Approval by the Federal Office of Employment	
5	Your Curriculum Vitae	
6	Description and menu of the specialty restaurant in Germany	
7	Proof of at least at least six years of work as a chef in <u>qualified</u> places of work (for example, employment references) in the country of origin including the full name and current telephone number of the employer	
8	Passport copies: Copies of Page 1 and 2 of all your passports starting with the most recent one you want to travel on. If you lost a passport, please provide police certificate regarding the loss instead	
9	ID card copy	
10	Travel Health Insurance	
11	If applicable: Information about any previous visa refusals. If you have been refused a visa by an Embassy or High Commission, A written explanation about reason for application and refusal letter are required.	
12	Applicants Declaration	
13	Declaration as per § 54 (2) S. 8 in combination with § 53 Residence Act	
14	Printout of the appointment confirmation e-mail; including the provided booking code (e.g. "isla_9729717")	
Fees		
	Visa fee of 75,- €. Payable in PKR.	
	Lawyer Verification Fee of 50.000 PKR, payable in cash in 5000er notes	