



Information sheet: National Visa

Skilled Workers seeking Employment

Basic Information

- All documents must be submitted **twice**, sorted into two different sets in the order as mentioned in the checklist below
- Certificates, diplomas, etc. must be presented in the original and attested by the HEC. Your original documents will be returned to you once your application has been processed.
- The visa must, where applicable, be approved by the Federal Employment Agency and the competent foreigners authority. The visa can only be issued when these approvals have been received.
- **Processing time is as a rule ca. 2 months**, but can take longer in individual cases.
- Flight reservations are not required to apply for a visa – please only book when you have received your visa.
- The German Embassy Islamabad reserves the right to request further documents.
- Missing documentation delays the procedure and can result in your application being rejected.
- **Please do not contact the Embassy to check the status of your application during the normal processing period.** Such inquiries are extremely time-consuming for the visa section and can thus not be answered.

General Information on Jobseeker Visas

The visa for seeking employment enables interested foreign skilled workers holding a recognized university degree to come to Germany for a maximum of six months to find a job that their qualification enables them to perform.
If you find an employer within half a year, you do not need to leave again but can apply for the necessary residence permit from the foreigners authority responsible for you in Germany.
During your stay to seek employment, you are not allowed to take up gainful employment with the exception of work on a trial basis for up to 10 hours per week.

You can find out more about living and working in Germany here: <https://www.make-it-in-germany.de>

Use the following checklist to make sure your application documents are complete. All documents listed here are to be submitted in **two identical sets** in the requested form and order. **The documents needs to be submitted in A4, complete and not stapled.**

**Visa application checklist – Jobseeker**

The following documents are to be submitted in full with every set of documents

		Missing:
1	Application form , including recent (2 weeks) biometric passport pictures	
2	Proof of Accomodation in Germany, e.g. hotel reservation	
3	Your Curriculum Vitae	
4	University diploma and academic transcript, both attested by HEC.	
5	Proof of recognition of the qualification : -Printouts from the anabin database on the qualification <u>and</u> on the institution or (if the qualification is not listed or not assessed as comparable) - Statement of Comparability by the Central Office for Foreign Education (ZAB) More information on recognition: www.anererkennung-in-deutschland.de	
6	Financing: Proof of blocked account (Sperrkonto) in the name of the applicant showing a minimum balance of 1027 Euro per month of stay in Germany. Additional information is available on the Website of the Federal Foreign Office Or: “ Verpflichtungserklärung ” = formal obligation letter from a friend or relative residing in Germany issued by the local immigration Authority in Germany. Additional funding to finance return ticket must be proven with bank statements of the applicant from the last six months.	
7	Passport copies: Copies of Page 1 and 2 of all your passports starting with the most recent one you want to travel on.	
8	ID card copy	
9	Travel Health Insurance	
10	If applicable: Information about any previous visa refusals. If you have been refused a visa, please supply us with a written explanation and the refusal letter	
11	Applicants Declaration	
12	Declaration as per § 54 (2) S. 8 in combination with § 53 Residence Act	
13	Printout of the appointment confirmation e-mail; including the provided booking code (e.g. “isla_9729717”)	
Fee		
	Visa fee of 75,- €. Payable in PKR.	