

When applying, you must present **all documents** mentioned on the checklist. Please make sure to present **originals** and prepare all documents as described in the following. In addition, you must present **one complete set of copies**.

How to prepare your documents

To 1): The application form must be duly **completed and signed by you**. The form can be found [HERE](#). Your biometric passport photo must not be older than **six months**. It must be **glued (not stapled)** on the application form's first page in the top right-hand corner.

To 2): Your passport must be in duly condition and contain your **signature**. It must have at least **two empty pages** for the visa sticker and a **validity of at least one year**.

To 4): The application declarations must be duly **read and signed by you**. The declarations can be found [HERE](#).

To 8): In order to proof your jobseeking preparation, please provide proof of **communication with potential future employers** in Germany.

To 9): In order to proof sufficient financial means for your living expenses during your stay in Germany, please provide a **blocked account confirmation in the amount of €1,027 (as for 2023) per month of stay** (e.g. €3,081 for a three month stay, €6,162 for a six month stay). Alternatively, you might provide a formal **Declaration of Commitment ("Verpflichtungserklärung")** according to Section 68 Residence Act by a sponsor who is living in Germany. This means, the Declaration of Commitment must be **issued by a German Foreigners Authority**.

To 11): Your vocational qualification diploma must be **attested by the Higher Education Commission of Pakistan (HEC)**. Further information can be found [HERE](#).

To 12): In order to proof your vocational qualification's recognition, you must provide a Recognition Notice by the competent German authority. Further information can be found [HERE](#).

To 13): **Only if you seek jobs in a regulated profession**, you must provide a practice license granted by the competent German authority. Further information and a tool to find out whether your profession is regulated can be found [HERE](#).



Visa application preparation and checklist
**Jobseeking for Skilled Workers with
Vocational Qualification**
Section 20 (1) Residence Act

Name	File No.	Date
Documents (in the original and one set of copies)		Missing
0) Printout of this checklist		<input type="checkbox"/>
1) Application form (<i>completed and signed by you, glued (not stapled) passport photo</i>)		<input type="checkbox"/>
2) Passport copy (<i>copy of your recent passport's first three pages</i>)		<input type="checkbox"/>
3) ID card copy (<i>copy of your recent ID card's frontside and backside</i>)		<input type="checkbox"/>
4) Application declarations (<i>read and signed by you</i>)		<input type="checkbox"/>
5) Printout of your appointment confirmation e-mail		<input type="checkbox"/>
6) Only if applicable: Written explanation for past visa refusals		<input type="checkbox"/>
7) Educational/academic/professional Curriculum Vitae		<input type="checkbox"/>
8) Proof of jobseeking preparation (<i>e.g. job offers, job interview invitations, jobseeking list</i>)		<input type="checkbox"/>
9) Proof of sufficient financial means for living expenses		
<input type="checkbox"/> blocked account confirmation		<input type="checkbox"/>
<input type="checkbox"/> Declaration of Commitment („Verpflichtungserklärung“) by a sponsor in Germany (Section 68 Residence Act)		
10) Proof of sufficient financial means for a return ticket in the amount of €400 (<i>e.g. bank account statements</i>)		<input type="checkbox"/>
11) Vocational qualification diploma (<i>attested by the HEC</i>)		<input type="checkbox"/>
12) Proof of your vocational qualification's recognition by the competent German authority		<input type="checkbox"/>
13) Only if applicable: Practice license by the competent German authority		<input type="checkbox"/>
14) Health insurance confirmation (<i>valid for complete duration of stay in Germany</i>)		<input type="checkbox"/>
15) Others:		<input type="checkbox"/>

Visa Fee in the amount of 75 EUR, to be paid in PKR

Completeness of application

My application is ...

complete.

incomplete. The documents indicated above are lacking and will be submitted to the e-mail address missing.documents@isla.diplo.de mentioning my file number in the e-mail's subject line.



Scan here to submit
your missing documents

Date, signature