How to complete your family reunion application in the Consular Services Portal

You need to submit the same documents as before!

However, as the system is new, some fields for the document submission are renamed or not yet available. Thus, please follow the below hints to fill out your application correctly:

1. Passport of reference person: Please upload the data page, the signature page and **ALL** pages with entry/exit stamps and visas.
2. Birth certificate: The system only asks for the birth certificate of the applicant. However, please upload the birth certificate of the applicant **AND** of the reference person as one PDF document.
3. There is no separate field for "proof of identity" and "proof of relationship". Hence, please upload the corresponding documents as one merged PDF document in the field "Other Documents".

Please note: Only complete applications will be processed and will receive an appointment!

If you do not have an A1 (if required in your case) or are missing other documents, do wait until all your documents are complete and upload them then. This will make the process quicker for everyone.

If you upload incomplete documents, your application will be deleted. You will thus have to apply again and will move to the back of the waiting list!